

NARHC 2019 Fall Institute

Exhibitor Registration Form



Event Dates: October 7th-9th, 2019

Exhibit Dates: October 7th-8th, 2019

Event Address: Hyatt Regency St Louis at the Arch, 313 Chestnut Street, St Louis, MO 63102

Contact us at (866) 306-1961 x1 or admin@narhc.org • Payment & Artwork Deadline: August 31, 2019

Cancellation Policy: 60+ prior to conference, 100% refund; 59-45 days prior, 50% refund; 44-0 days prior, no refund/no transfer. All cancellations will incur a \$25 administrative fee per person.

Organization Information

Company Name: _____

Mailing Address: _____

Contact Name: _____

Email Address: _____ Phone: _____

Member

Non-Member

Exhibitor/Sponsor Categories *All Sponsorships include an Exhibitor Table package.*

Exhibitor Table \$1,000 (included in Sponsorship fee)

6' Draped table, 2 Chairs (Members) or 1 Chair (Non-Members), Food/Beverage, Conference Registration, Internet, Electricity & Attendee List. Better table location assigned by the date Exhibitor Fees are paid.

Premier Sponsor \$4,000 (~~Only 1 Available~~) **TAKEN**

Full Page ad on our Event App (appears every time the app is opened), Premier location in the vendor space, and Exhibitors Package.

Platinum Sponsor \$3,500 (~~3 Available~~) **TAKEN**

Five minutes to address the attendees in the Main Session Room, a prized location in the vendor space, logo included in conference mailer if payment is received by June 1st and Exhibitors Package.

Gold Sponsor \$1,500 (10 Available)

Rotating Banner Ad (ad at the bottom of every page link to website), prime location in exhibitor space, and Exhibitors Package.

*Email your Logo to trynberg@narhc.org. Logo deadline is August 31st. Email logo in an EPS/Vector file approx. 2560 x 200 pxl. (If previously provided logo for Gold Sponsorship Banner ad, and do not wish to update the artwork, you will not need to resubmit your artwork)

Silver Sponsor \$1,300 (3 Available)

App Push Notification (a push is a brief statement about/from your org. that is a notification within the app), an ideal location in the vendor space, and Exhibitors Package.

Additional Person At Table \$400 Max allowed 3 per table. 2 chairs provided to members, 1 chair for non-members.

LATE FEE (add if payment is received after August 31st) \$100

Lunch Sponsor \$1,000

Break Sponsor \$1,000

If interested in becoming a reception sponsor, please contact us at 866.306.1961 x1 or trynberg@narhc.org

NARHC 2019 Fall Institute
Exhibitor Registration Form continued...



Payment Information

Exhibitor/Sponsorship Commitment(s):

Payment Method: Check Credit Card

Name on Card: _____

Billing Address: _____

Credit Card #: _____ Exp Date: _____ CVV: _____

Total Amount to Charge: _____

(Include any late fees, or additional chairs required)

Make checks payable to: NARHC, 2 E Main St, Fremont, MI 49412

Email completed forms to trynberg@narhc.org Questions? Call 866.306.1961 x1

Please keep a copy for your records. Additional conference specific details are found on the following page.

Please note: Table sharing by 2 different organizations is not permitted.

NARHC Conference Details:

ATTENTION: A follow up email will be sent once your payment is processed. Included will be a link to your receipt as well as a link to an exhibitor for which must be completed prior to August 31st. This form is to be filled out by the person(s) attending the conference. *Please do not complete the form if you are not the one attending.*

Room Reservations: Start at **\$159/night** + tax! Go to <https://www.hyatt.com/en-US/group-booking/STLRS/G-NARH>, or call 888-421-1442. Reference the National Association of Rural Health Clinic's room block for the discounted rate. Room deadline is Sept. 14, 2019 – OR – whenever block fills (whichever comes first). Make reservations early!

Hyatt Regency St Louis at the Arch
313 Chestnut Street, St Louis, MO 63102

Visit https://www.web.narhc.org/narhc/Exhibitors_Prospectus.asp or call 866.306.1961 x1 for more information.

Exhibitor Setup: Sunday, October 6-5:00 pm or Monday, October 7, 7:00-8:00 am. This is a 3 day Conference; however, exhibitor days are limited to the first 2 days only (Mon. & Tues, 8:00 am to 4:00 pm approx.). The FedEx Office will be open 7 am to 5 pm.

Take down: Tuesday, October 8, 4:00-5:00 pm approx. Make sure your boxes are ready and labeled for shipping. The FedEx office is on same floor.

Shipping Instructions: Packages should not arrive at the hotel any earlier than 3 business days prior to the event. Ship all items with a label containing the following information:

Hold For Guest: (Guest Name) (Guest Cell Number)
c/o FedEx Office at Hyatt Regency St Louis at The Arch
315 Chestnut Street
St Louis, MO, 63102
(Convention/ Conference / Group /Event Name)

*The FedEx office has Additional Charges for package handling fees.
For more information contact FedEx at 314.588.2464

